



<b>B.</b>	<b>Annual Plan.</b>
<b>B.1</b>	<p><b>Revision of PHA Plan Elements.</b></p> <p>(a) Have the following PHA Plan elements been revised by the PHA since its last Annual Plan submission?</p> <p>Y N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Housing Needs and Strategy for Addressing Housing Needs.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Financial Resources.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Rent Determination.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Operation and Management.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Informal Review and Hearing Procedures.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Homeownership Programs.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Substantial Deviation.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Significant Amendment/Modification.</p> <p>(b) If the PHA answered yes for any element, describe the revisions for each element(s):</p>
<b>B.2</b>	<p><b>New Activities</b></p> <p>(a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year?</p> <p>Y N</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Project Based Vouchers.</p> <p>(b) If this activity is planned for the current Fiscal Year, describe the activities. Provide the projected number of project-based units and general locations, and describe how project-basing would be consistent with the PHA Plan.</p> <p><b>The Calcasieu Parish Human Services Housing Department (CPHD) has entered into an agreement with Le Jolliet, LP, a new construction project in the city of Lake Charles, Calcasieu Parish, to allocate 16 Project Based Vouchers to the project. The CPHD's HCV program is currently challenged by the lack of affordable housing in Calcasieu Parish, therefore, partnering with Le Jolliet will help provide housing for low income families and increase CPHD's lease-up rate.</b></p>
<b>B.3</b>	<p><b>Most Recent Fiscal Year Audit.</b></p> <p>(a) Were there any findings in the most recent FY Audit?</p> <p>Y N N/A</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>(b) If yes, please describe:</p>
<b>B.4</b>	<p><b>Civil Rights Certification</b></p> <p><i>Form HUD-50077, PHA Certifications of Compliance with the PHA Plans and Related Regulations, must be submitted by the PHA as an electronic attachment to the PHA Plan.</i></p>
<b>B.5</b>	<p><b>Certification by State or Local Officials.</b></p> <p><i>Form HUD 50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan.</i></p>
<b>B.6</b>	<p><b>Progress Report.</b></p> <p>Provide a description of the PHA's progress in meeting its Mission and Goals described in its 5-Year PHA Plan.</p>

**B.7 Resident Advisory Board (RAB) Comments.**

(a) Did the RAB(s) provide comments to the PHA Plan?

Y N

(a) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.

## Instructions for Preparation of Form HUD-50075-HCV Annual PHA Plan for HCV Only PHAs

**A. PHA Information.** All PHAs must complete this section. (24 CFR §903.23(4)(e))

**A.1** Include the full **PHA Name, PHA Code, PHA Type, PHA Fiscal Year Beginning (MM/YYYY), Number of Housing Choice Vouchers (HCVs), PHA Plan Submission Type,** and the **Availability of Information,** specific location(s) of all information relevant to the public hearing and proposed PHA Plan.

**PHA Consortia:** Check box if submitting a Joint PHA Plan and complete the table. (24 CFR §943.128(a))

**B. Annual Plan.** All PHAs must complete this section. (24 CFR §903.11(c)(3))

**B.1 Revision of PHA Plan Elements.** PHAs must:

Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the "yes" box. If an element has not been revised, mark "no."

**Housing Needs and Strategy for Addressing Housing Needs.** Provide a statement addressing the housing needs of low-income, very low-income families who reside in the PHA's jurisdiction and other families who are on the Section 8 tenant-based waiting list. The statement must identify the housing needs of (i) families with incomes below 30 percent of area median income (extremely low-income), (ii) elderly families and families with disabilities, and (iii) households of various races and ethnic groups residing in the jurisdiction or on the waiting list based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. (24 CFR §903.7(a)(1) and 24 CFR §903.7(a)(2)(i)). Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. (24 CFR §903.7(a)(2)(ii))

**Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.** A statement of the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for HCV. (24 CFR §903.7(b))

**Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA HCV funding and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources. (24 CFR §903.7(c))

**Rent Determination.** A statement of the policies of the PHA governing rental contributions of families receiving tenant-based assistance, discretionary minimum tenant rents, and payment standard policies. (24 CFR §903.7(d))

**Operation and Management.** A statement that includes a description of PHA management organization, and a listing of the programs administered by the PHA. (24 CFR §903.7(e)(3)(4)).

**Informal Review and Hearing Procedures.** A description of the informal hearing and review procedures that the PHA makes available to its applicants. (24 CFR §903.7(f))

**Homeownership Programs.** A statement describing any homeownership programs (including project number and unit count) administered by the agency under section 8y of the 1937 Act, or for which the PHA has applied or will apply for approval. (24 CFR §903.7(k))

**Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements.** A description of any PHA programs relating to services and amenities coordinated, promoted, or provided by the PHA for assisted families, including those resulting from the PHA's partnership with other entities, for the enhancement of the economic and social self-sufficiency of assisted families, including programs provided or offered as a result of the PHA's partnerships with other entities, and activities under section 3 of the Housing and Community Development Act of 1968 and under requirements for the Family Self-Sufficiency Program and others. Include the program's size (including required and actual size of the FSS program) and means of allocating assistance to households. (24 CFR §903.7(l)(i)) Describe how the PHA will comply with the requirements of section 12(c) and (d) of the 1937 Act that relate to treatment of income changes resulting from welfare program requirements. (24 CFR §903.7(l)(iii)).

**Substantial Deviation.** PHA must provide its criteria for determining a "substantial deviation" to its 5-Year Plan. (24 CFR §903.7(r)(2)(i))



**CALCASIEU PARISH POLICE JURY**  
GOVERNING AUTHORITY OF CALCASIEU PARISH, LOUISIANA

**Human Services Department  
Housing Program**

2001 Moeling Street  
Lake Charles, La 70601  
Phone 337/721-4030  
Fax 337/721-3582  
TDD: 800/947-5277  
www.cppj.net

Calcasieu Parish Human Services Housing Department-LA172

Progress Report

The Calcasieu Parish Human Services Housing Department's (CPHD) mission is to continue to aid the financially disadvantaged citizens of Calcasieu Parish, LA with decent, safe, sanitary, and affordable housing in a manner that is efficient and of high quality. Since 2015 we have been challenged with the presence of a multi-billion dollar industrial economic expansion in Calcasieu Parish. Though our area has reaped benefits from such a project, it created a great challenge for the citizens we serve. Due to an influx of temporary and permanent workers, landlords have unfortunately raised contract rent amounts which has decreased the affordable housing stock in our area. In 2016 we began hosting quarterly Landlord Recruitment & Retention sessions to educate potential and current landlords about the HCV program and address concerns. In the past we have used different media sources to advertise the sessions, we will expand this outreach effort to include informational videos that will be available on our website. We are currently operating at 110% above Fair Market Rent (FMR) in order to stay competitive with the open market. We have also expanded our Project-Based Vouchers by partnering with the state and implementing an 811 Permanent Supportive Housing Program and will allocate 16 Project-Based Vouchers to a new project that is scheduled to be completed in 2019. We continue to brief current and new participants about our Family Self-Sufficiency Program, Asset Builders/IDA Program and Homeownership Program. We encourage participation in the Family Self-Sufficiency Program and highlight the possibility of an escrow account. We also discuss the benefits of using the Section 8/Homeownership voucher subsidy to assist with the family becoming homeowners. Our goal is not to just provide housing, but to educate and inform families of other services that may lead them to self-sufficiency. Lastly, we maintain good relationships with both landlords and families.



**CALCASIEU PARISH POLICE JURY**  
GOVERNING AUTHORITY OF CALCASIEU PARISH, LOUISIANA

**Human Services Department**

**Housing Program**

2001 Moeling Street

Lake Charles, La 70601

Phone 337/721-4030

Fax 337/721-3582

TDD: 800/947-5277

[www.cppj.net](http://www.cppj.net)

### Le Jolliet, LP Project

In June 2018 a contract was initiated between Calcasieu Parish Police Jury Housing Department (CPHD) and LDG Development (Le Jolliet, LP). The 15 year contract allows CPHD to provide Project-Based Voucher Housing Assistance Payments on 16 of the 264 units in Le Jolliet which will be located at 4101 5<sup>th</sup> Avenue, Lake Charles, LA 70607. The city of Lake Charles Housing Authority has opted to provide Project-Based Voucher Housing Assistance Payments on 50 of the 264 units in Le Jolliet. The only involvement by the CPHD will be to provide the assistance and will not extend to any other specific services in conjunction with the development. It is the goal of the CPHD to expand housing opportunities for the citizens of Calcasieu Parish, LA (Administrative Plan, pg 17-8). The completion of the project is schedule for 2019.